

Legal Assistance Provider State Performance Reports (SPR)

August 2022



Three Easy Steps to Collect and Submit Legal Assistance SPR Data



Step One - October 1, 2021-September 30, 2022:

The first SPR data collection reporting period.

Legal assistance providers under contract to Area Agencies on Aging have been collecting and recording their required SPR data about their clients and their legal cases using their legal case management systems.

RESOURCES: Learn more about the legal assistance SPR data elements: [Legal Assistance SPR Guidebook](#), [LA SPR FAQ](#), and [Legal Assistance SPR Training Slides](#).

Many legal assistance providers have used the ACL-created Legal Assistance Provider SPR Tool and some have used other methods to collect and record these data or another data collection tool.

RESOURCES: [Legal Assistance Provider SPR Tool \(LAPST\)](#), [LAPST Guidebook](#), and [LAPST FAQs](#)



Step Two - October 2022-January 2023:

It's time to submit the legal assistance SPR data! Here's how it works – The legal assistance providers submit data to Area Agency on Aging (AAA) or State Unit on Aging (SUA), as designated by the SUA.

RESOURCE: [Legal Assistance SPR Guidebook](#) shows step by step process for data collection and submission.

IMPORTANT REMINDER – legal assistance SPR data must remain de-identified and must be submitted separately from all other SPR data.



Step Three - October 2022-January 2023 with deadline of January 31, 2023:

AAA or SUA as designated by the SUA formally submits data by uploading to ACL's Older Americans Act Performance System (OAAPS).

RESOURCE: [Video Demo](#) (at 43:20 minutes in) shows step by step process for data collection and submission.

Legal assistance SPR data reports must be uploaded into OAAPS separately from all other SPR data.



Questions

Still have questions about data collection or submission? [Join ACL](#) for Q&A office hours on August 17, 2022 from 3-4pm EST and stay tuned for additional opportunities to learn more about submission of legal assistance SPR data. Send questions to ACL-OAAPS-Pilot@icf.com.



Together we will tell the story of Older Americans Act-funded legal assistance that supports the rights of older Americans.

Thanks for your partnership in this process!